

Vacancy Announcement

Announcement #	438-09114	Position	Laundry Worker Leader		
PayPlan	WL	Series	7304		
TargetGrade	4	Target PD		Pay Range	\$14.69 - \$17.15
Dev Grade		Dev PD		Dev Pay Range	
1st Dev Grade		1st Dev PD		1st Dev Pay Range	
Opens	05/19/09	Closes	06/02/09	Openings	1
Tour of Duty, etc	Full-Time; Monday - Friday				
Special Comments	The procedures outlined in AFGE Master Agreement, Article 22, Section 8 will be followed. First consideration will be given to current Sioux Falls VAMC employees.				
Service	Environmental Management Service				
Section	Laundry				
Area/Consideration	VA Employees, Veterans, Status Eligibles				
Duty Site	Sioux Falls, SD				
Major Duties	<p>The incumbent service as a working leader and is responsible to perform all laundry/linen section activities. The incumbent must be able to carry out all the primary duties in the operation of the following equipment: the ironer/cross folder, single piece folder, steam finishing tunnel, 50 lb. washers, 100 and 200 lb. dryers, soiled/sort operation, uniform processing, linen cart set-up, patient clothing and folding operations. Incumbent must be able to sort linen and be aware of the condition of the linens. Incumbent will perform duties while standing, walking, bending or stopping on a concrete floor. Incumbent will be required to perform moderate to heavy lifting. The incumbent over see's operation procedures for all contracted laundry services. The incumbent monitors, assists and assigns work load and is the lead worker on all routine assigned duties or specialty work assignments. The incumbent provides service specific training and enforces the mandatory use of personal protective equipment. The incumbent monitors mandatory wash settings, dryer settings, processing machine and assures appropriate settings and proper surgical pack preparations.</p>				
Time In Grade					
Qualifications	<p>QUALIFICATIONS: Applicants must have demonstrated that they have a sufficient level of knowledge, skills and/or abilities as listed in Duties and Responsibilities. Applicants must possess the required competence to be rated eligible for consideration.</p> <p>The complete CS Handbook X-118C defining the general and specialized experience as well as the provisions to substitute education for experience is available for review in Human Resources Management Service.</p>				
Rating Factors	<p>JOB ELEMENT #73: (SCREEN OUT) Ability to lead or supervise other employees.</p> <p>JOB ELEMENT #25-E: Knowledge of technical practices in laundry work.</p> <p>JOB ELEMENT #75B: Ability to interpret instructions, specifications, etc. (Other than blueprints). Definition: Ability to follow the types of instructions associated with the job.</p> <p>JOB ELEMENT #82A: Knowledge of materials. Definition: Knowledge of all materials used in a given line of work.</p> <p>JOB ELEMENT #86: Dexterity and safety. Definition: Ability to operate with dexterity and safety.</p>				

Application Process Applicants must submit an application package consisting of:

- OF 612, "Optional Application for Federal Employment" and/or resume
- Copy of latest performance evaluation
- Rating Factor (JOB ELEMENT) narrative. Failure to provide this information will deem the applicant ineligible for consideration for the position

NOTE: These forms may be obtained through the Human Resources Office or from www.sioxford.va.gov.

Application packages are to be submitted to and received in the VA Medical Center, Human Resources Office (05), 2501 W. 22nd St., Sioux Falls, SD 57105 not later than 06/02/2009.

If you have questions, please contact Patricia Hinzman, HR Specialist, at 605-336-3230 Ext. 5916 or Patricia.Hinzman@va.gov

EQUAL EMPLOYMENT: All applicants will receive consideration without discrimination for such reasons as race, color, religion, national origin, sex, lawful political affiliation, marital status, non-disqualifying physical or mental handicap, age, or membership or non-membership in a labor organization.

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and/or hiring process, please notify the agency. A decision for granting reasonable accommodation will be on a case-by-case basis.

SECURITY: Appointments in the Federal Government are subject to a criminal background investigation.

CONDITION OF EMPLOYMENT: Direct Deposit/Electronic Funds Transfer (DD/EFT) has been established for new civilian employees and employees competitively selected for promotions and reassignments. Employees meeting this definition must enroll in DD/EFT or request a waiver of enrollment. Information will be provided when the job offer is made and during in-processing.